

MICHIGAN USER GROUP 2011 FALL CONFERENCE AGENDA

Wednesday, November 2, and Thursday, November 3, 2011

- **Please turn off your cell phone during the sessions.**
- Please print the outlines and bring them with you to the conference.
- Skyward personnel will be available to answer your individual questions.
- Free wireless access available throughout the conference facility
- Session tutorials will NOT be available at the conference.
- Please visit the vendor tables throughout the conference.

F	Financial Management
FS	Food Service
HR	Human Resources
SE	Special Education
SP	Special Sessions
SR	Student Records
Tech	Technology

WEDNESDAY, November 2, 2011

7:30 – 8:15 a.m.	Registration and Continental Breakfast (Ballrooms A-B)
8:15 – 9:00 a.m.	Opening Session

	A – Davidson I	B – Davidson II	C – Davidson III	D – Wheeler	E – Ballroom C	F – Ballroom D	G – Davidson IV
Ses#1 9:10-10:00 a.m.	New Features	New Finance Users	Employee Management Plan Setup	Web Based Surveys & Admin Message Center	Web Student & New Features	Student State Reporting Overview	Transform Your Skyward Systems w/ Virtualization
Ses#2 10:10 - 11:00 a.m.	A – Davidson I Five Key Ways to Save Money in Finance	B – Davidson II New HR Users	C – Davidson III New Features	D - Wheeler Current Year Scheduling	E – Ballroom C Web Filters & Creating Templates	F – Ballroom D Standards Based Gradebook	G – Davidson IV Benefits of Upgrading to Open Edge 10.2B
Ses#3 11:10 – noon	A – Davidson I Purchasing on the Web	B – Davidson II Time Off	C – Davidson III Employee Management – Custom Forms & Data Mining	D - Wheeler Web Guidance & Discipline	E – Ballroom C Web Data Mining – Beginning/Intermediate	F – Ballroom D Custom Transcripts	G – Davidson IV Top IT Services Tech Issues

12:00 - 1:00 p.m.	Lunch (Ballrooms A-B)
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	A – Davidson I	B – Davidson II	C – Davidson III	D - Wheeler	E – Ballroom C	F – Ballroom D	G – Davidson IV
Ses #4 1:10 - 2:00 p.m.	How to use & Setup AP ACH	Profile Data Mining	Employee Management Utilities	Summer School Setup	Web Data Mining - Advanced	Custom Report Card Builder	Intro to Web Quick Picks
Ses #5 2:10 - 3:00 p.m.	A – Davidson I Online Check Requests	B – Davidson II Account Clearance	C - Davidson III Fast Track	D - Wheeler Skybuild Custom Import & Exports	E – Ballroom C MSDS	F – Ballroom D Advanced Secondary Gradebook Features	G – Davidson IV Skyward Server Design: Do More With Less
Ses #6 3:10 - 4:00 p.m.	A – Davidson I Rev/Exp and Balance Sheet Report	B – Davidson II AP Credit Cards	C - Davidson III Skyport	D - Wheeler Data Warehouse	E – Ballroom C Custom Forms	F – Ballroom D Teacher Tracker	G – Davidson IV Maintaining a Test Database
Ses #7 4:10 - 5:00 p.m.	A – Davidson I SBAA (School Based Activity Accounting)	B – Davidson II Payroll Tips & Tricks	C - Davidson III Professional Development Requests	D - Wheeler Response to Intervention (RTI)	E – Ballroom C Web Custom Attendance Letters	F – Ballroom D Online Assignments/Teacher Message Center	G – Davidson IV Security Round Table

5:00 p.m. - 6:00 p.m.	Hosted Hospitality Hour (Grand Foyer) Enter to win a free 2012 conference registration! You must be present to win.
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7:45 a.m. - 8:30 a.m. **Registration and Hot Breakfast (Ballrooms A-B)**

Room:	A – Davidson I	B – Davidson II	C - Davidson III	D - Wheeler	E – Ballroom C	F – Ballroom D	G – Davidson IV
Ses #8 8:40 - 9:30 a.m.	Finance Data Mining	Payroll Reporting – Historical Reports & Options	Lesson Planner	Web Special Ed - Overview	Health Vaccinations & MCIR Export	Web Student & New Features	Food Service Setup/ Maintenance
Ses #9 9:40 - 10:30 a.m.	Paperless Requisition Process	Advanced Payroll Options	Academic Standards	Skyforms 3.0 Introduction	Skylert/Family Access	Web Filters & Creating Templates	Food Service Direct Certification/ Online Application Process via Family Access
Ses #10 10:40 - 11:30 a.m.	Budgetary Tips & Tricks	Insurance Tracking	Online Registration	Skyforms 3.0 Designing Templates	Skyport	Web Data Mining – Beginning/Intermediate	Food Service Reporting
Ses # 11 11:40 – 12:30 p.m.	Online Expense Reimbursements	Budgeting for Salaries & Benefits	Test Scores on the Web	Web Special Ed – Q & A	Enrollment Laws & Procedures Carolyn Claerhout, OISD Steve G, Skyward	Web Data Mining - Advanced	Food Service Round Table

12:40 p.m. - 1:00 p.m. **Closing and door prize drawing! You must be present to win!**
(Ballrooms A-B)

