

MICHIGAN SKYWARD USER GROUP

General Membership Application

Article III, Section 2: “The organization will be made up of a maximum two (2) members per customer.”

District Information:

- Name & Address: _____

- District Website: _____

Member Information:

- Member Name: _____
- Phone & Fax: (P) _____ (F) _____
- Email Address: _____
- District Title/Position: _____
- Number of Years using the Skyward Product _____
- If applicable, name the other district General member: _____

Questionnaire (you may submit an additional paper if extra space is needed to answer these questions in full.):

1. Explain your duties in your district:

2. What software areas are you familiar with & describe your expertise in those areas of the Skyward software:

3. Why do you want to serve MSUG as a General Member?

4. What skills and positive characteristics do you feel you will bring to MSUG?

5. Do you have any additional information to offer?

MSUG General Membership Responsibilities

Please see the Michigan Skyward User Group By-Laws posted on the MSUG website as you further research information on becoming a MSUG General Member. Becoming a General Member requires 1) you be in attendance at General Membership Meetings 4 – 6 times per year to discuss and actively participate in MSUG business, 2) to discuss and approve enhancement requests as requested by the PCS Committee Chair and 3) attend annual conferences to assist with any reasonable request made by the Conference Committee Chair. This is a commitment of both your time and expense. Do you have the full support and assurance of your immediate supervisor that they are aware of the value of your contribution to the Michigan Skyward User Group and will grant release time to meet these responsibilities? If yes, then please do the following:

- 1) Complete this form in its entirety, which includes signing and dating the application below.
- 2) Ask your supervisor to complete the Letter of Endorsement below.
- 3) Mail this completed form to the MSUG Secretary at:
Joseph Bouman, MSUG Secretary
Big Rapids Public Schools
500 N Warren Ave
Big Rapids, MI 49307-1459

Incomplete applications will not be accepted or considered.

MSUG General Membership Letter of Endorsement

I am endorsing _____
to become a member of the MSUG General Member because I feel he/she will be an asset and benefit to the Michigan Skyward User Group. I know and understand that if he/she becomes a General Member, he/she will be required to attend 4-6 meetings per year as well as attend the MSUG conference once per year. I recognize the value of the Michigan Skyward User Group contributions towards our district as well as all Michigan Skyward users.

Supervisor's Printed Name & Signature

Supervisor's Printed Title & Phone

Date

Applicant's Signature

Date

FOR MSUG STEERING COMMITTEE USE ONLY		
Date Postmarked on Envelope:	Confirmation Contact Method & Date:	Received By: